Policy Title

Policy Framework

Preamble

This Policy Framework applies to the Melbourne Institute of Business and Technology Pty Ltd (Deakin College) and to all staff and governance bodies. The framework sets out the principles and responsibilities for the operation of Deakin College. The framework is informed by the Australian higher education regulatory environment including the Higher Education Standards Framework (Threshold Standards) 2021, the National Code of Practice for Providers of Education and Training to Overseas Students 2018, the College partnership agreement with Deakin University, and the Navitas Pty Limited policy environment. The underpinning principles for the development of Deakin College policies are identified as follows.

Purpose

Policies are:

- Reflective of the organisational commitment to creating a positive, safe and enabling learning environment for international and domestic students;

- Reflective of the organisational commitment to good governance and quality outcomes;

- Reflective of legislative and regulative requirements;

- Student centred;

- Reflective of the support, rigour and scaffolding required for all pathway students to achieve successful transition to Deakin University;

- Expressed in concise, direct and accessible language;

- Presented in a consistent style, maintained electronically; and

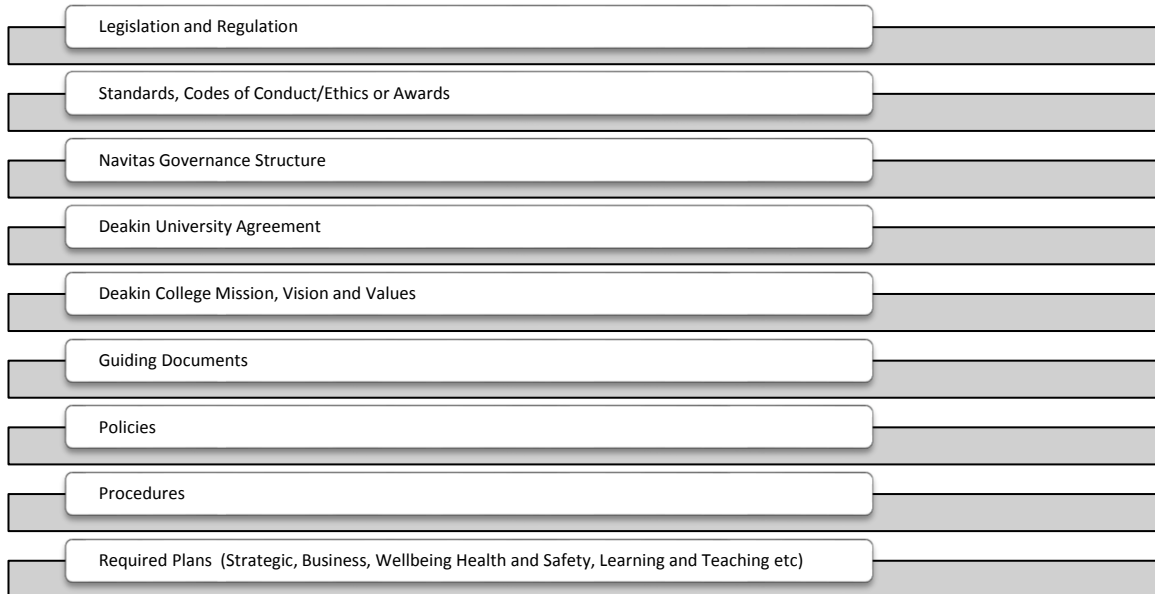- Publicly accessible and searchable.

Scope

Deakin College Policy Framework pertains to all Deakin College campuses.

Policy

Framework

The Policy Framework fits within Deakin College's broader governance structures:

Legislation and Regulation
Standards, Codes of Conduct/Ethics or Awards
Navitas Governance Structure
Deakin University Agreement
Deakin College Mission, Vision and Values
Guiding Documents
Policies
Procedures
Required Plans (Strategic, Business, Wellbeing Health and Safety, Learning and Teaching etc)

Guiding Purpose

The Policy Framework is guided by the purpose and values set out in the Deakin College Mission, Vision and Core Values statement:

Mission

To deliver a world-class student experience through innovative practices, outstanding people and personalised support

Vision

To be a global leader quality education

Core Values

- We have **conviction** to our purpose and potential
- We demonstrate **drive** by achieving and advancing together
- We are **adventurous** in mind and spirit
- We demonstrate **rigour** in enhancing our professional reputation and credibility
- We are **genuine** in the way we behave and deliver
- We show **respect** by celebrating, valuing and caring for people and the environment

The Policy Framework is guided by a number of Guiding Documents contained in the Policy Library which underpin the development of policies and procedures. These documents include:
- *Deakin College Quality Management and Assurance System*

The Deakin College Quality Management and Continuous Improvement Policy encapsulates the quality management and assurance system, it reflects the College commitment to the highest level of quality in its provision of educational pathway programs through a process of quality management and improvement, based on maintaining an understanding of stakeholder needs and responding to those needs appropriately.
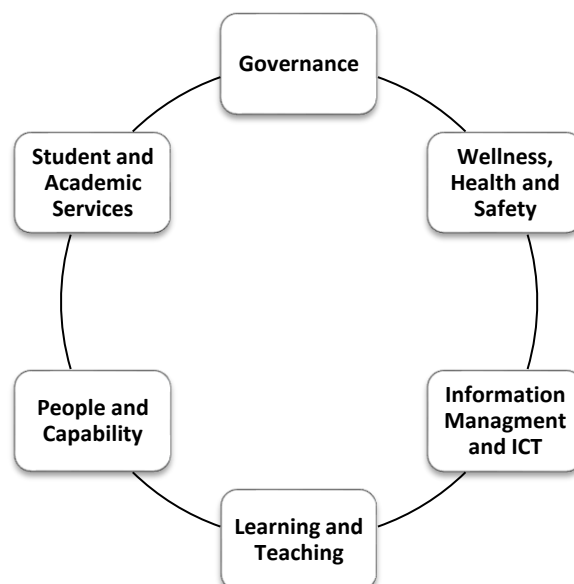
- *Deakin College Legislative Obligations*
  This guiding document provides a summary of the substantive legislation that applies to Deakin College in all aspects of its operations, including its delivery of services to overseas and domestic student.

- *Deakin College Approach to Learning and Teaching*
  This guiding document describes the Deakin College approach to Learning and Teaching, it balances a commitment to high levels of academic standards with the support required for pathway students to becoming effective, independent learners in a tertiary setting.

- *The Student Code of Conduct Policy* describe the rights and responsibilities of students and how the College will support and work with students, assisting them to become effective learners and college community members.

Principles for the Policy Framework

- The purpose of a Policy Framework is to draw together and integrate a range of policies and procedures and related plans and documentation.

- The Policy Framework may be of public or internal documents, depending on the nature of the subject. The Policy Framework should be maintained as current, by annual review or as policy documents are updated.

Policy Framework domains

All Deakin College policies are categorised by six policy domains:

Related Policies

Policy Review Guidelines

Status and Details

Identification	Policy Framework
Initial Issue Date	1/01/2018
Status	Current
Domain	Governance
Effective Date	1/09/2018
Review Date	1/09/2024
Approval Authority	Senior Management Group
Implementation Officer	Director Quality & Student Services
Enquiries Contact	Robert Close